

**HOWARD COUNTY COMMISSIONERS COURT**  
**AGENDA**  
**AUGUST 9, 2021**

The following item(s) of business will be discussed, and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **Monday August 9, 2021. A budget workshop will begin at 1:00 PM. in the 3<sup>rd</sup> Floor Commissioner's Court Room. Court will recess and reconvene at 3:30 P.M. for the regular meeting.** Please see below for meeting location details.

**Location:** Howard County Courthouse  
300 S. Main St  
Big Spring, TX 79720

**Announcement:** Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence all cell phones. We continue to invite the public to participate in the meeting through the following video conference link: Facebook Live: <https://www.facebook.com/Howard-County-Info-Tech110733893888746/>

**BUDGET WORKSHOP –1:00 P.M.**

Location: 3<sup>rd</sup> Floor Commissioner's Court Room (3<sup>rd</sup> Floor of Howard County Courthouse)

**REGULAR SESSION –3:30 PM:**

Location: 3<sup>rd</sup> Floor Commissioner's Court Room (3<sup>rd</sup> Floor of Howard County Courthouse)

**Call to Order**

**Citizen input for those registered to make comments-**

1. **Judge Kathryn G. Wiseman**
  - a. Announcement to the Public
2. **Sharon Adams, County Treasurer**
  - a. Discussion / Possible Action: Personnel Considerations
  - b. Discussion / Possible Action: Monthly Payroll Report
  - c. Presentation of TAC HEBP Surplus Distribution check to Commissioner's Court
3. **Jackie Olson, County Auditor**
  - a. Discussion / Possible Action: Review Proposed Budget
  - b. Discussion / Possible Action: Discuss Tax Rate-If Rate will Exceed No New Revenue Rate or the Voter Approval Rate (whichever is lower) Take Record Vote-Schedule Public Hearing for August 23
  - c. Discussion / Possible Action: Schedule Budget Hearing for August 23
  - d. Discussion / Possible Action: Approve Invoices
  - e. Discussion / Possible Action: Approve Purchase Requests
  - f. Discussion / Possible Action: Budget Amendment
  - g. Discussion / Possible Action: Permission to Seek Fuel Bids
  - h. Presentation of 2021 Recovery Monies
  - i. Presentation of SMMC-American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF) Request
4. **Tiffany Sayles, Tax Assessor-Collector**
  - a. Discussion / Possible Action: Review Tax Rate Calculations
  - b. Discussion / Possible Action: Appraisal Roll-Total Appraised, Assessed & Taxable Value of all Property/New Property
  - c. Discussion / Possible Action: Certify Anticipated Collection Rate
  - d. Discussion / Possible Action: Submit No New Revenue Tax Rate, the Voter Approval Rate and Explanation of how Rates were Calculated
5. **Stan Parker, County Sheriff**
  - a. Discussion / Possible Action: Approval of 2021-2022 Budget-Cherrie Burcham, 911 Director
  - b. Discussion / Possible Action: Civil Fees
6. **Eddilisa Ray, Commissioner Pct. 1**

Discussion / Possible Action: Law Seminar-Training Review/Jodi Duck, Elections Administrator  
Presentation of Leadership Academy Certificate
7. **Brian Klinskiak, Road Engineer**
  - a. Discussion / Possible Action: Permission to get a Load of Emulsion
  - b. Discussion / Possible Action: Roadway Maintenance Update
8. **Brent Zitterkopf, County Clerk**
  - a. Discussion / Possible Action: Monthly Report (July)
9. Discussion of Law Enforcement Radio System and take any necessary action.
10. Opportunity for mention of any items to be on the future agendas.



Attest:



Kathryn G. Wiseman  
Howard County Judge  
Phone. 432-264-2203  
Fax. 432-264-2238

Posted  
**FILED**  
2021 AUG ~6 AM 11:39  
BRENT ZITTERKOPF  
COUNTY CLERK HOWARD COUNTY  
BY DEPUTY PORTER

PURSUANT TO THE AUTHORITY GRANTED UNDER GOVERNMENT CODE, CHAP. 551, THE COMMISSIONERS COURT MAY CONVEY A CLOSED SESSION TO DISCUSS ANY OF THE ABOVE AGENDA ITEMS. IMMEDIATELY BEFORE ANY CLOSED SESSION, THE SPECIFIC SECTION OR SECTIONS OF GOVERNMENT CODE, CHAP. 551 THAT PROVIDES STATUTORY AUTHORITY WILL BE ANNOUNCED.

BE IT REMEMBERED that on the 9th day of August, A.D. 2021 the Commissioner Court of Howard County met in Budget Workshop @ 1:00 PM and Regular session at 3:30 PM with **KATHRYN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **EDDILISA RAY**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

The Budget Workshop was called to order @ 1:02 PM.

The meeting was turned over to Jackie Olson, County Auditor, who reviewed the Proposed 2021-2022 budget with the Court. Also spoke with Stan Parker, Sheriff, who shared needs with the Court. After a lot of conversation, Court was recessed at 2:50 PM until time for the Regular Session.

Court reconvened into Regular Session @ 3:30 PM.

Judge Wiseman announced that she will be retiring at the end of her current term which ends December 31, 2022. She read a letter encouraging everyone in Howard County to carefully consider who they would like to see as County Judge and vote accordingly.

A motion was made by Commissioner Ray and seconded by Commissioner Long to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Ray to approve the Treasurer's Monthly Report for July 2021 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to accept a check from the Texas Association of Counties Health and Benefits Pool in the amount of \$60847 as presented by Sharon Adams, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Ray and seconded by Commissioner Cline to approve the Invoices plus late invoices from Trinity Services Group totaling \$17088.28 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: IT for IT security licenses from GDT @ \$57017.51; IT for Sonic Firewalls from

Amazon @ \$3600; District Clerk for laptop from Dell @ \$1240.46; Covid sanitizing products from PASS @ \$2942; Detention Center for food, boots, and clothing from Walmart @ \$5000; Library for 4 HP printers from CDW-G @ \$1555.76; Library for DVD series from Amazon @ \$1081.41; Library for set of State Books from Penworthy @ \$1037.40; Library for 9 Launchpads from Findaway @ \$1329.91; Library for Deep Freeze Enterprise subscription from Faronics @ \$1210.82; Library for Apollo Automation System from Biblionix @ \$2600; Double doors for Annex from Honest Glass & Mirror @ \$3050; Fire Alarm Monitoring System from Aprtex @ installation cost of \$526, annual inspection @ \$989, and monthly monitoring @ \$69. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve a bid for painting the District Attorney's Office from Pantoja Painting @ \$7500 as presented by Baldomar Cortez, Head of Maintenance. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Bailey to give permission to seek Fuel Bids as requested by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Jackie Olson, County Auditor, gave a presentation of the 2021 Recovery Monies from the Department of the Treasury American Rescue Plan Expenditure Categories plus Request from SMMC. No action needed.

Tiffany Sayles, Tax Assessor-Collector, discussed the Tax Rate Calculations she compiled. Paperwork was handed out during the Budget Workshop. No paperwork was provided to the Clerk.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to adopt a Proposed Tax Rate of \$0.339629 per \$100 valuation. A vote was taken and the members of the Court unanimously voted "AYES" with Commissioners Ray & Long voting "NO". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Ray to schedule a Public Hearing for the Proposed Tax Rate on August 23, 2021 during the Regular Session of the Commissioner's Court. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Jackie Olson, County Auditor, clarified with the Court they want her to add \$1.2 million to the Proposed Budget as a result of discussions during the Budget Workshop. The Court confirmed.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the 911 Budget for 2021-2022 as presented by Cherrie Burcham, 911 Director. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Cherrie Burcham, 911 Director, presented plans for purchasing the old Social Security Building on FM 700 to house 911 dispatchers. No action necessary.

A motion was made by Commissioner Bailey and seconded by Commissioner Ray to approve the Annual Sheriff and Constable Civil Fees for 2022 as presented by Stan Parker, Sheriff. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Eddilisa Ray, Commissioner Precinct 1, presented High Performance Leadership Master Certificate. No action necessary.

Jodi Duck, County Elections Administrator, discussed unfunded mandates she learned about in the Election Law Seminar she attended last week. There are many that will affect Elections. This was a matter of information and no action was needed.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve purchasing a load of emulsion @ approximately \$15000 as presented by Brian Klinksiek, County Road Administrator. No paperwork turned in to the Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, gave Roadway Updates. No action necessary.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve the County Clerk's Monthly Report for July 2021 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Judge Wiseman reminded the Commissioners to look at the FYI information in their folders.

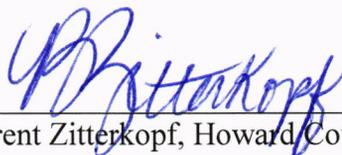
Commissioner Bailey pointed out that the County contributed \$1 million dollars to the new City of Big Spring Landfill, as well as donating the land for the road to the landfill and fencing along that road, which was not made known during the Dedication of the new landfill last week.

A motion was made by Commissioner Bailey and seconded by Commissioner Cline to adjourn @ 4:29 PM. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS  
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for August 9, 2021.



  
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Brent Zitterkopf, Howard County Clerk  
Clerk of the Commissioners Court  
Howard County, Texas